

**RESEARCHER II
Madison, WI**

October 2014

ORGANIZATION

The National Council on Crime and Delinquency (NCCD) is a nonprofit social justice research organization. We envision a just society in which people are safe and supported in their communities and treated with dignity by the systems that serve them. For more than 100 years, our research has informed better system responses at all points of contact. We work to help protect children from abuse and neglect and to create safe and rehabilitative justice systems for youth and adults. Please see our website at www.nccdglobal.org for more information.

Mission Statement

NCCD promotes just and equitable social systems for individuals, families, and communities through research, public policy, and practice.

SUMMARY DESCRIPTION

This position provides general support for research and analysis projects. Tasks include conducting periodic, special topic, and ad hoc data analytics projects for child welfare and juvenile justice systems; cleaning, preparing, and analyzing data; and producing data reports and presentations.

Major Duties and Responsibilities

Assists with conducting data analysis of large, complex relational databases using data communication applications such as SQL and SPSS or other statistical packages and/or spreadsheets.

Assists with analyzing data by applying the appropriate statistical procedures as needed, including data cleaning, analysis, and results compilation.

Assists with preparing graphical presentations.

Assists with drafting written reports on analytic findings including tables, graphs, and narrative that explain the analysis and findings.

Assists with onsite presentations and visits such as presenting project findings and recommendations.

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Keeps project manager and/or supervisor regularly informed of work progress, schedule, and other relevant information.

Knowledge/Skill Requirements

- Knowledge of SQL, especially query writing and methods for manipulating data from relational databases.
- Knowledge of SPSS, especially of syntax writing to describe data, match files, and aggregate data.
- Knowledge of child welfare, juvenile justice, and/or human services practice.
- Able to develop research questions based on agency concerns.
- Able to produce dynamic data reports.
- Able to identify data sources to support hypotheses and research questions.
- Able to collaborate with agency administrators to securely exchange data files and database documentation.
- Able to prepare analysis files by cleaning, transforming, and documenting raw data files.
- Able to make presentations on technical issues to non-technical audiences.
- Able to navigate data from Statewide Automated Child Welfare Information System(s) (SACWIS) or similar systems.
- Bachelor's degree in relevant field and interest in NCCD's strategic focus areas.

Work schedule: Full-time position (40 hours/week)

Location: Madison, WI

COMPENSATION AND BENEFITS

- Competitive salary commensurate with experience.
- Generous benefits package including medical; dental; flex plan; life insurance; 403b; pension; and vacation, holiday, and sick leave time.

TO APPLY

Please submit the following to NCCDResearchRecruiting@nccdglobal.org:

- Resume
- Cover letter
- Salary requirements

NCCD is an equal opportunity employer and is committed to building diversity in the workplace.

PROCESS

Only applicants selected for an interview will be contacted within the month following the application deadline.

Thank you!